

VIDEO WORKSHEET

CR firm: ie. Gulfstream

Job #: _____

Date: _____

Witness 1: _____

Sched Time: _____

Witness 2: _____

Arrived: actual _____ billing _____

Witness 3: _____

Depart: actual _____ billing _____

Witness 4: _____

JOB TYPE
(circle one)

In Person
 Zoom only
 Zoom TECH only
 In Person + Laptop
 ELMO
 ELMO + Laptop

Reporter: _____

MP3 requested :

Email: _____

MP3 sent :

"No thanks" :

Time ON	Time OFF	Elapsed Time (this segment)	Elapsed Time (this witness total)	Notes

<p>Setup reminders</p> <ul style="list-style-type: none"> <input type="checkbox"/> White balance <input type="checkbox"/> Sync clocks with reporter <input type="checkbox"/> Audio feed to reporter <input type="checkbox"/> Get attorney cards for order sheets <input type="checkbox"/> Exhibit stickers for attorneys (<i>non-steno</i>) <input type="checkbox"/> Reset time counter on camera <input type="checkbox"/> Gate/compressor settings to reasonable levels <input type="checkbox"/> My cell phone silent <input type="checkbox"/> Format Ninja if needed <p>When ready to go on record</p> <ul style="list-style-type: none"> <input type="checkbox"/> Mics look good? <input type="checkbox"/> All channel mutes off? 	<p>Notes:</p> <hr/> <p>Mileage: _____</p> <p>Parking: \$ _____</p>
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Oath for interp: Do you swear or affirm that that your translation will be a true and accurate translation of the testimony given by the witness, so help you God?

Oath for non-steno: Do you solemnly swear that the testimony you are about to give will be the truth, the whole truth, and nothing but the truth, so help you God?