

Federal Opening Statement

Today is _____

We're on the record at _____

This is the deposition of _____

taken in the matter of _____

in the _____

Cause number is _____

This deposition is being taken at _____

My name is Kelly Hughes, and I'm a videographer with _____

My business address is _____

My office phone number is _____

Today's court reporter is _____

Would council please introduce themselves for the record, after which the court reporter can swear in the witness when ready.

(5) Officer's Duties.

(A) *Before the Deposition.* Unless the parties stipulate otherwise, a deposition must be conducted before an officer appointed or designated under Rule 28. The officer must begin the deposition with an on-the-record statement that includes:

- (i) the officer's name and business address;
- (ii) the date, time, and place of the deposition;
- (iii) the deponent's name;
- (iv) the officer's administration of the oath or affirmation to the deponent; and
- (v) the identity of all persons present.

(B) *Conducting the Deposition; Avoiding Distortion.* If the deposition is recorded nonstenographically, the officer must repeat the items in Rule 30(b)(5)(A)(i)-(iii) at the beginning of each unit of the recording medium. The deponent's and attorneys' appearance or demeanor must not be distorted through recording techniques.

(C) *After the Deposition.* At the end of a deposition, the officer must state on the record that the deposition is complete and must set out any stipulations made by the attorneys about custody of the transcript or recording and of the exhibits, or about any other pertinent matters.